navigation and requirements

- At the bottom of each page are links to the next and previous pages. We recommend you follow through the tutorial steps using the **Next Page** links.
- At any time you can select from the drop down menus on the navigation bar across the top of each page.
- Within pages there are links to other pages in the tutorial. Use your browser's **Back** button to return to your previous place in the tutorial.
- Links to pages outside the tutorial open in a separate browser window. To return to the tutorial, close the external link window, or click on the tutorial window to make it active.
- Graphic examples are included on many pages. To view one, click on the text view the screen image. Images and pop-up messages open up a small window on the page. Close it by clicking on the button **close window**, or click the **X** button in the top right corner.
- **HOT TIP** is used to highlight information that either illustrates or expands a point in the tutorial text.

recommended software and hardware settings

- Web browser: Netscape Communicator v.4.5 or above; Internet Explorer v.4.5 or above; Mozilla Firefox 1.5 or above

For optimal viewing:

- Web browser: Netscape Communicator v.6.0 or above; Internet Explorer v.5.5 or above
- Monitor setting: 1024 x 768 resolution or higher, with browser window maximized
- Colors: at least 256 or higher

printing

You can print individual tutorial pages and screens from within a Web browser using the '**Print this page**' icon

The complete tutorial can also be printed in PDF format. To view and print it you need Adobe Acrobat Reader software which you can download from

downloading

Customers who would like to mount this tutorial on a local server for the use of their staff, without having to allow them full access to CSDirect, may download the tutorial as a ZIP file (size 4.48Mb).

After the file has been downloaded and unzipped into the Local directory of choice you will see a list of individual html pages. Double click to open a page called index.html and the tutorial will be accessible. Once it has been downloaded locally, you may choose to open it in a web editor and insert local policies, practices or notes.

Please note that internal links to the User's Manual will result in a "page cannot be found" error message since the tutorial uses a relative addressing system. However, the link reference contains the User's Manual page number, which can be searched within the customer Millennium server's own version of the User's Manual.

Please contact us if you have questions, comments or problems.

close window